

HAWAII STATE BAR ASSOCIATION
2014 Budget

9/19/2013

DESCRIPTION	2013 BUDGET	2013 Revenue & Exp 7/31	2012 Unaudited Revenue & Exp	2014 BUDGET
INCOME-DUES				
Membership Dues	\$1,219,840	1,220,940	1,216,174	\$1,242,970
Penalties	50,000	80,744	115,200	60,000
Processing Fee	133,590	117,623	129,760	131,230
SUBTOTAL-DUES	1,403,430	1,419,307	1,461,134	1,434,200
NON-DUES				
Dividend/Interest Income	2,500	814	1,724	1,800
Advertising	3,850	0	6,581	6,500
Booth Income	17,600	1,780	19,055	19,000
Sponsorships	11,000	7,500	12,565	10,000
Lawyer Referral Income	41,450	30,995	35,712	38,000
Fees (IOLTA, Leadership)	13,000	13,905	6,935	13,000
MCLE Fees	45,000	21,650	40,180	40,000
CLE Seminars/Registration	250,000	101,471	236,839	240,500
CLE Publications/Video	62,000	21,661	50,709	51,000
Mailing Label Income	0	0	0	0
Grants/Donations	0	11,500	266	0
Royalties	47,500	27,762	48,036	38,000
Basic Legal Training Course	5,800	3,612	3,525	0
Products & Services	29,700	20,284	30,481	30,500
Miscellaneous Income	1,300	255	5	0
SUBTOTAL-NON DUES	530,700	263,189	492,613	488,300
TOTAL INCOME	\$1,934,130	1,682,496	1,953,747	\$1,922,500
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EXPENSES				
SUPREME COURT MANDATED				
Atty Registration/Database Mgt.	210,387	119,628	168,648	214,752
Technology/Website	128,998	60,054	140,364	121,167
Indirect Admin/Executive Support	36,990	16,915	34,415	32,217
Non-Personnel Administrative Support	52,844	30,479	50,688	55,341
TOTAL REGISTRATION EXPENSES	429,219	227,076	394,115	423,478
GOVERNANCE				
Indirect Admin/Executive Support	43,838	20,046	44,049	38,978
Non-Personnel Administrative Support	62,628	36,122	64,876	66,955
Direct Admin/Executive Support	132,824	72,836	122,903	144,519
Printing, Mailing, Meals, Supplies, Telephone, Oth	9,530	5,950	8,199	12,150
N. I. Travel	12,000	8,374	12,646	14,000
Nominations/Elections	5,777	0	3,998	0
Planning Conference/Orientation	1,500	629	1,430	1,500
Conference Travel	15,365	5,210	15,326	12,455
Awards	2,800	221	1,611	2,800
President's Allowance	2,500	220	1,169	2,500
Insurance	7,042	6,231	6,838	7,042
TOTAL BD EXPENSES	295,805	155,839	283,044	302,899
COMMITTEE				
Indirect Admin/Executive Support	12,724	5,818	10,706	15,775
Non-Personnel Administrative Support	18,178	10,484	15,768	27,097
Direct Admin/Executive Support	38,552	20,961	30,226	58,487
Printing, Mailing, Meals, Supplies, Telephone, Oth	850	583	614	550
N. I. Travel	5,000	1,393	4,321	4,000
TOTAL COMMITTEE	75,304	39,240	61,635	105,909
YLD ADMINISTRATION				
Indirect Admin/Executive Support	8,522	3,897	6,876	6,897
Non-Personnel Administrative Support	12,174	7,022	10,126	11,847
Direct Admin/Executive Support	25,820	16,255	16,642	25,571
Printing, Mailing, Meals, Supplies, Telephone, Oth	1,400	411	3,400	1,690
N. I. Travel	3,000	607	1,836	2,500
Nominations/Elections	0	0	0	0
Planning Conference/Orientation	1,000	0	204	1,000
Conference Travel	10,130	4,417	10,074	11,030
Awards	350	0	389	400
President's Allowance	750	0	750	750
Total YLD Admin	63,146	32,610	50,296	61,684

**HAWAII STATE BAR ASSOCIATION
2014 Budget**

9/19/2013

DESCRIPTION	2013 BUDGET	2013 Revenue & Exp 7/31	2012 Unaudited Revenue & Exp	2014 BUDGET
SENIOR COUNSEL DIVISION				
Indirect Admin/Executive Support	2,775	1,269	4,051	2,418
Non-Personnel Administrative Support	3,965	2,287	5,966	4,154
Direct Admin/Executive Support	8,409	5,389	6,535	8,967
Printing, Mailing, Meals, Supplies, Telephone, Oth	1,025	0	2,484	1,175
N. I. Travel	600	193	0	800
Nominations/Elections	0	0	0	0
Planning Conference/Orientation	0	0	0	0
Conference Travel	0	0	0	0
Awards	175	0	0	200
President's Allowance	0	0	0	0
Total Sr. Counsel Admin	16,949	9,138	19,037	17,714
NI COUNTY BAR ADMIN/Local Projects	16,000	16,375	15,975	16,375
MEMBER SERVICES				
PROGRAMS				
Bar Journal	48,560	37,172	43,772	46,958
Leadership Institute	11,296	6,414	9,785	10,439
MCLE	30,050	11,842	27,592	44,305
Continuing Legal Education	291,141	161,974	264,940	264,233
Membership Benefits	98,726	56,189	98,371	63,871
Basic Legal Training Course	5,752	1,177	4,843	0
Products & Services	23,628	11,420	27,420	23,715
PROJECTS				
Goal 1 (Organizational Struc.)	1,850	38	109	1,800
Goal 2 (Lawyer Competency)	9,050	1,925	2,877	8,550
Goal 3 (Discrim/Minority)	100	0	0	100
Direct Admin Support-Member Proj.	16,785	8,404	11,250	18,322
INDIRECT ADMIN SUPPORT	75,721	34,626	87,264	61,131
Non-Personnel Administrative Support	108,178	62,393	128,524	105,008
TOTAL MEMBER SERVICES	720,837	393,574	706,749	648,432
PUBLIC SERVICES				
PROGRAMS				
Lawyer Referral Service	52,862	24,291	52,032	61,503
Communications & Public Rel.	65,130	29,463	56,661	71,367
PROJECTS¹				
Goal 6 (Judicial Administration)	10,000	378	8,774	5,000
Direct Admin Support-Public Proj.	13,521	8,130	12,617	13,095
INDIRECT ADMIN SUPPORT	40,425	18,486	41,449	36,528
Non-Personnel Administrative Support	57,753	33,310	61,046	62,746
TOTAL PUBLIC SERVICES	239,691	114,058	232,579	250,240
TOTAL EXPENSES	\$1,856,950	987,909	1,763,429	\$1,826,731
NET INCOME(LOSS) before tax, capital&depr	\$77,180	694,587	190,317	\$95,769²
Provision for Taxes				
Federal & State Income-Current	0	0	0	0
Net Income/(Loss) After Taxes	\$77,180	694,587	190,317	\$95,769
Capital Expenditures (Mortgage principal, asse	(90,398)	(30,186)	(54,470)	(95,769)
Net Income after Capital Exp	(13,218)	664,401	135,847	(0)

¹GG4 & GG5 Projects will be funded from HSBA's Public Service Fund & Special Reserves.

²\$55,769 Loan principal; \$40,000 Refi savings

HAWAII STATE BAR ASSOCIATION
 INCOME STATEMENT
 MONTH ENDED December 31, 2013

Preliminary
 2/4/2014

DESCRIPTION	Dec ACTUAL	Dec YTD ACTUAL Unaudited	2013 BUDGET	VARIANCE	Dec 2012 YTD Unaudited
DUES					
Licensing Fees	6,837	1,236,592	\$1,219,840	16,752	1,216,174
Penalties	1,000	83,644	50,000	33,644	115,200
Processing fees	2,945	124,608	133,590	-8,982	129,760
SUBTOTAL-DUES	10,782	1,444,844	1,403,430	41,414	1,461,134
NON-DUES					
Dividend/Interest Income	39	1,287	2,500	-1,213	1,724
Advertising	0	0	3,850	-3,850	6,681
Booth Income	0	18,926	17,600	1,326	19,055
Sponsorships	2,000	9,500	11,000	-1,500	12,565
Lawyer Referral Income	335	40,028	41,450	-1,423	35,712
Fees (IOLTA, Leadership)	730	15,620	13,000	2,620	6,935
MCLE Fees	3,380	34,853	45,000	-10,148	40,180
CLE Seminars/Registration	21,892	244,940	250,000	-5,060	236,839
CLE Publications/Video	9,805	42,266	62,000	-19,734	50,709
Mailing Label Income	0	1,762	0	1,762	0
Grants/Donations	0	11,500	0	11,500	266
Royalties	0	35,499	47,500	-12,001	48,036
Basic Legal Training Course	0	3,612	5,800	-2,188	3,525
Products & Services	5,904	30,770	29,700	1,070	30,481
Miscellaneous Income	26	285	1,300	-1,015	5
SUBTOTAL-NON DUES	44,111	490,848	530,700	-39,852	492,613
TOTAL INCOME	54,893	1,935,692	\$1,934,130	1,562	1,953,747
EXPENSES					
SUPREME COURT MANDATED					
Atty Registration/Database Mgt.	11,672	161,881	210,387	-48,506	168,648
Technology/Website	15,892	121,099	128,998	-7,898	140,364
Admin/Executive Support	2,529	28,390	36,990	-8,600	34,415
Non-Personnel Administrative Support	5,911	52,309	52,844	-535	50,688
TOTAL REGISTRATION EXPENSES	36,003	363,679	429,219	-65,539	394,115
GOVERNANCE					
Indirect Admin/Executive Support	2,997	33,646	43,838	-10,192	44,049
Non-Personnel Administrative Support	7,005	61,994	62,628	-634	64,876
Direct Admin/Executive Support	10,754	123,223	132,824	-9,601	122,903
Printing, Mailing, Telephone & Other	2,811	12,340	9,530	2,810	8,199
N. I. Travel	31	13,611	12,000	1,611	12,646
Nominations/Elections	0	5,159	5,777	-618	3,998
Planning Conference/Orientation	1,024	1,653	1,500	153	1,430
Conference Travel	375	7,301	15,365	-8,064	15,326
Awards	0	1,162	2,800	-1,638	1,611
President's Allowance	0	220	2,500	-2,280	1,169
Insurance	0	6,231	7,042	-811	6,838
TOTAL BOD EXPENSES	24,997	266,540	295,805	-29,264	283,044
COMMITTEE					
Indirect Admin/Executive Support	870	9,766	12,724	-2,958	10,706
Non-Personnel Administrative Support	2,033	17,994	18,178	-184	15,768
Direct Admin/Executive Support	3,128	35,453	38,552	-3,099	30,226
Printing, Mailing, Telephone & Other	0	1,419	850	569	614
N. I. Travel	0	2,596	5,000	-2,404	4,321
TOTAL COMMITTEE	6,031	67,228	75,304	-8,076	61,635
YLD ADMINISTRATION					
Indirect Admin/Executive Support	583	6,541	8,522	-1,981	6,876
Non-Personnel Administrative Support	1,362	12,051	12,174	-123	10,126
Direct Admin/Executive Support	2,414	27,322	25,820	1,503	16,642
Printing, Mailing, Tele, Meetings & Other	18	731	1,400	-669	3,400
N. I. Travel	0	830	3,000	-2,170	1,836
Nominations/Elections	0	0	0	0	0
Planning Conference/Orientation	0	0	1,000	-1,000	204
Conference Travel	0	5,929	10,130	-4,201	10,074
Awards	0	0	350	-350	389
President's Allowance	0	0	750	-750	750
Total YLD Admin	4,377	53,403	63,146	-9,743	50,298
SENIOR COUNSEL DIVISION**					
Indirect Admin/Executive Support	190	2,130	2,775	-645	4,051
Non-Personnel Administrative Support	443	3,925	3,965	-40	5,966
Direct Admin/Executive Support	842	9,119	8,409	711	6,535
Printing, Mailing, Telephone & Other	0	1,061	1,025	36	2,484
N. I. Travel	0	728	600	128	0
Nominations/Elections	0	0	0	0	0
Planning Conference/Orientation	0	0	0	0	0
Conference Travel	0	0	0	0	0
Awards	0	0	175	-175	0
Total SCD	1,475	16,962	16,949	14	19,037

HAWAII STATE BAR ASSOCIATION
 INCOME STATEMENT
 MONTH ENDED December 31, 2013

Preliminary
 2/4/2014

DESCRIPTION	Dec ACTUAL	Dec YTD ACTUAL Unaudited	2013 BUDGET	VARIANCE	Dec 2012 YTD Unaudited
NI COUNTY BAR/Local Projects	0	16,375	16,000	375	15,975
MEMBER SERVICES					
PROGRAMS					
Bar Journal	2,554	61,771	48,560	13,211	43,772
Leadership Institute	1,271	12,297	11,296	1,001	9,785
MCLE	1,920	20,741	30,050	-9,309	27,592
Continuing Legal Education	36,388	356,557	291,141	65,416	264,940
Membership Benefits/Sp. Events	2,904	70,242	98,726	-28,485	98,371
Basic Legal Training Course	0	1,287	5,752	-4,465	4,843
Products & Services	143	14,967	23,628	-8,661	27,420
PROJECTS					
Goal 1 (Organizational Struc.)	17	70	1,850	-1,780	109
Goal 2 (Lawyer Competency)	1,839	6,216	9,050	-2,834	2,877
Goal 3 (Minority in Profession)	0	0	100	-100	0
Direct Admin Support-Member Proj.	1,323	14,264	16,785	-2,521	11,250
INDIRECT ADMIN SUPPORT	5,176	58,117	75,721	-17,604	87,264
Fixed Expenses	12,100	107,082	108,178	-1,096	128,524
TOTAL MEMBER SERVICES	65,835	723,610	720,837	2,773	706,749
PUBLIC SERVICES					
PROGRAMS					
Lawyer Referral Service	3,028	38,462	52,862	-14,400	52,032
Communications/Public Rel.	5,627	57,283	65,130	-7,847	56,661
PROJECTS					
*Goal 4 (Public Educ. re: Law)	0	0	33,705	-33,705	0
*Goal 5 (Legal Serv. to Public)	0	0	23,540	-23,540	0
Goal 6 (Judicial Admin.)	2,645	6,918	10,000	-3,082	8,774
Direct Admin Support-Public Proj.	1,331	13,995	13,521	474	12,617
INDIRECT-ADMIN SUPPORT	2,763	31,027	40,425	-9,398	41,449
Fixed Expenses	6,460	57,168	57,753	-585	61,046
TOTAL PUBLIC SERVICES	21,854	204,852	239,691	-34,840	232,579
TOTAL EXPENSES	160,372	1,712,649	\$1,856,950	-144,300	1,763,429
NET INCOME(LOSS) before tax, capital&depr	-105,479	223,042	\$77,180	145,862	190,317
Provision for Taxes					
Federal & State Income	0	0	0	0	0
Net Income After Taxes		223,042	\$77,180	145,862	190,317
Capital Expenditures (Mortgage payment, asset purchases, etc)		(92,761)	(90,398)	-2,363	(54,470)
Net Income after Capital Exp		130,281	(13,218)	143,499	135,847

Hawaii State Bar Association
Balance Sheet Unaudited
December 31, 2013

Preliminary
2/4/2014

Assets:

Current Assets

Cash Held for Operations	\$4,098,603	
Cash Held for Others	-\$1,241,834	
BOH Hawaiian Airlines	5,937	
BOH Family Law	6,985	
Investments	637,904	
Petty Cash/Misc.	230	
Total Current Assets		\$3,507,825

Other Assets

Building & Equipment	2,894,040	
Accumulated Depreciation	-391,626	
		2,502,414
Total Assets		\$6,010,239

Liabilities

Current Liabilities

Office of Disciplinary Counsel	837,188	
Attorney & Judges Assistance P	154,008	
Lawyers' Fund For Client Protec	138,030	
Volunteer Legal Services	90,003	
Hawaii State Bar Foundation	0	
County Bar/Specialty Bar Assoc	22,606	
Federal/State Taxes	0	
ARS Refund		
Accrued Payroll	2,004	
Other Payables/Deferred Reven	991,229	
Total Current Liabilitie		\$2,235,066

Long-Term Liabilities

Acquisition Loan	1,481,890	
Construction Buildout Loan	125,759	
Total Liabilities		\$3,842,715

Fund Balance (Net Assets)

Retained Earnings		\$2,167,524
Total Liabilities & Fund Balance		\$6,010,239

ANNUAL REPORT

KELLER NOTICE

Under *Keller v. California State Bar*, 110 S. Ct. 2228, 110 L.Ed.2d 1 (1990), the expenditure of mandatory bar dues for political and ideological purposes that are not “necessarily or reasonably incurred” for purposes germane to the purposes of the State Bar is not constitutionally permitted. The HSBA Board feels that the positions taken and unified funds expended this year were within the purposes of the HSBA, which include the improvement of the system of justice and its administration, and the enhancement of professional competence. Legislation is monitored, and proposed HSBA positions on bills are developed by volunteer attorneys. No dues money was expended on lobbying legislative bills, other than nominal amounts spent on staff support for submission of testimonies. Therefore, no dues rebate is being offered pursuant to Keller.

If you disagree and feel that the HSBA has expended mandatory dues money for purposes outside of the activities permitted by Keller, you may file an objection and seek a rebate of such portion of your dues as may be found to have been used for purposes not permitted under Keller, plus interest. Written objections to a particular position or political; or ideological expenditure must be filed with the Executive Director within 45 days of publication of this notice. For detailed procedures on objecting to the use of dues, please call the HSBA office.