

MINUTES
HAWAII STATE BAR ASSOCIATION
BOARD MEETING

1100 Alakea Street
Honolulu, HI 96813

Thursday, October 28, 2010

1. CALL TO ORDER

President Hugh Jones called the meeting to order at 11:38 a.m. with a quorum present. The following persons were present for all or part of the meeting:

Officers Present

Hugh Jones
Louise Ing
Carol Muranaka
Ronette Kawakami
Craig Wagnild

Others Present

Steven Dixon
Robert Godbey
James Kawachika
Leslie Patacsil

Directors Present

Nadine Ando
Steven Chow
Robert Harris
Geraldine Hasegawa
Carol Kitaoka
Derek Kobayashi
Gregory Markham
Gerald Matsunaga
Alika Piper
Gordon Stewart (phone)
Suzanne Terada
Calvin Young
Lisa Nakahara (YLD)

HSBA Staff

Lyn Flanigan
Iris Ito
Debra White

Board Members Absent

William Harrison
Christine Kubota
Kenneth Robbins

2. **AAP Report** -- Attorneys and Judges Assistance Program Executive Director Steven Dixon described how AAP was established and what the Program does to assist impaired attorneys. He also gave statistics on the number of impaired attorneys and how they are being served by the Program. He distributed handouts related to the Program.
3. **APPROVAL OF MINUTES** – Minutes of the September 26th board meeting were approved by consensus with the amendment to correct the spelling of Bonnie Hough's last name under item #6, Committee Report. Vice President Carol Muranaka requested that when minutes refer to an agenda item, that the agenda be attached.
4. **TREASURER'S REPORT** – Treasurer Craig Wagnild reported that as of September 30, 2010, HSBA was ahead of budget on dues collection, however total income was \$88,000 less than budgeted. He noted no significant changes under expenses since the last report; HSBA is \$151,800 ahead of expenses. Mr. Wagnild also stated that upcoming "large" expenses include the hotel bill from the bar convention and a printing bill for the Real Estate manual.
5. **EXECUTIVE DIRECTOR'S REPORT**-- Executive Director Lyn Flanigan reported that over 40 tables have been sold at the Annual Fundraiser Dinner. She commented that two mini-coopers will be in the silent auction and the wine-tasting will feature donations from the private collection of HSBA members. Please refer to written report in agenda for other HSBA activities.
6. **YLD REPORT** - YLD President Lisa Nakahara reported that: a) there was a good amount of participation on all islands for the Junior Judges project; b) the YLD Annual Meeting is scheduled for December 3, 2010, at the YWCA with CJ Recktenwald as the guest speaker; and c) a YLD social event was held at Ka recently.
7. **UNFINISHED BUSINESS**
 - a. **Proposal by Government Lawyers Section (GLS) to Become a Division** - GLS Chair Matt Coke will be invited to the next meeting to further discuss the Section's proposal.
 - b. **Revised Procedures for Section Integration** - President Jones stated, as had been explained before, that the purpose of revising some of the financial procedures for HSBA Sections was to come into compliance with IRS regulations related to Form 990. This issue has been ongoing since the mid-2009.

Action taken: After brief discussion, a motion was made, seconded, and carried without opposition to approve the Executive Committee's recommendation for approval of the revised procedures for integration of Section financials.

- c. **Review of Judicial Selection Procedures and Policy** - Director Steven Chow reported that the task force addressing this issue is working on a second draft of the proposed amendments to the judicial selection procedures. He noted the following three items of concern: 1) recusal and conflicts of voting board members; 2) duties and responsibilities of the nominee; 3) President's comments at confirmation hearing.

8. **NEW BUSINESS**

a. **Proposed Amendment to Board Policy Manual**

Action taken: A motion was made, seconded, and carried without opposition to adopt the Executive Committee's recommendation to amend the Board Policy Manual at 1.1.B.5.c. to reflect the current practice of the President-elect, instead of the President, serving on the HSBA Nominating Committee.

- b. **2011 Budget - Preliminary Review** - Executive Director Flanigan distributed and highlighted the proposed 2011 HSBA budget (in draft form). Goal Group 7 (neighbor island reps) has asked for an increase in neighbor island CLE funds from \$1000 to \$1500 for each district. A board member requested a record of the expenditures from the county bars on CLE seminars to determine their need for an increase in CLE funds.

Other items being recommended by the Strategic Planning Committee include a new Civics Education project, which may require some staff funding, a mentoring program, and proposed policies in the communications area.

- c. **Review of 2011 Goal Group Budget Requests** (no action necessary at this time) - additional information being requested from the Delivery of Legal Service to the Public Committee on their proposed 2011 budget request.
- d. **Proposed 2011 Budgets of Lawyers Fund for Client Protection (LFCP), Attorneys and Judges Assistance Program (AAP), and Disciplinary Board (DB)** - LFCP and DB submitted responses to HSBA's comments on their proposed 2011 budgets.

Action taken: After discussion, a motion was made, seconded, and carried without opposition to send a letter to the LFCP and DB thanking them for their explanations of their proposed 2011 budgets and informing them that HSBA is standing by its initial comments.

9. **ADJOURNMENT**

The meeting adjourned at 1:57 p.m.

Submitted by:

A handwritten signature in black ink, appearing to read "Lyn Flanigan".

Lyn Flanigan
HSBA Executive Director

Approved by:

A handwritten signature in black ink, appearing to read "Ronette M. Kawakami".

Ronette M. Kawakami
HSBA Secretary