

MINUTES  
HAWAII STATE BAR ASSOCIATION  
BOARD MEETING

1100 Alakea Street  
Honolulu, HI 96813

Thursday, September 23, 2010

**1. CALL TO ORDER**

President Hugh Jones called the meeting to order at 11:37 a.m. with a quorum present. The following persons were present for all or part of the meeting:

Officers Present

Hugh Jones  
Louise Ing  
Carol Muranaka  
Ronette Kawakami  
Craig Wagnild

Others Present

Caroline Cobangbang  
Nalani Fujimori  
James Kawachika  
Jo Kim  
Shannon Wack

Directors Present

Nadine Ando  
Steven Chow  
Robert Harris  
William Harrison  
Geraldine Hasegawa  
Carol Kitaoka  
Derek Kobayashi  
Christine Kubota  
Gerald Matsunaga  
Alika Piper  
Kenneth Robbins  
Gordon Stewart (phone)  
Suzanne Terada  
Calvin Young  
Lisa Nakahara (YLD)

HSBA Staff

Lyn Flanigan  
Iris Ito  
Debra White

Board Members Absent

Gregory Markham

2. **APPROVAL OF MINUTES** – Minutes of the August 26<sup>th</sup> board meeting were approved by consensus.
  
3. **TREASURER’S REPORT** – Treasurer Craig Wagnild explained that two income statements have been provided: 1) the traditional statement showing the YTD actual compared to the YTD budget and, 2) the YTD actual compared to the 2010 budget. He also reported that there has not been much change in dues income and that non-dues income, as well as expenditures, does not yet reflect bar convention revenue. He noted that the bottom line is that we are under budget.
  
4. **EXECUTIVE DIRECTOR’S REPORT**-- Executive Director Lyn Flanigan reported that: a) the filmed discussion on proposed revisions to HRPC will be posted on the website within the next few weeks; b) letters are about to be sent requesting an online version of the Kauai County Code in order to upload to Casemaker; c) Judge Riki Amano will be honored at the Law School Annual Dinner at Hale Koa Hotel on September 24<sup>th</sup>; d) HSBA will participate in the Pro Bono Fair at law school on October 15<sup>th</sup> and is inviting sections/divisions to participate; e) HSBA is reviewing database software options; f) board members were requested to review list of law firms/attorneys to encourage to attend the Annual Fundraiser Dinner; see folder. Please refer to written report in agenda for other HSBA activities.
  
5. **YLD REPORT** - YLD President Lisa Nakahara reported that: a) a Professional & Personal Development series on healthy eating will be held on October 6<sup>th</sup>; b) new Maui YLD Director is Rozy Agag; c) the Junior Judges project is planned for October 25<sup>th</sup>.
  
6. **COMMITTEE REPORT** - Shannon Wack, Jo Kim, and Nalani Fujimori, members of the Delivery of Legal Services to the Public Committee, were present to describe the committee’s proposal for statewide self-help centers and the forum planned on November 18<sup>th</sup> to explain this concept to “stakeholders” and to get their commitment. Ms. Kim stated that the committee invited Bonnie Huff, a nationally recognized expert on self-help centers, to address forum participants. She stressed the importance of getting the support of all the court administrators in making this a successful project. Ms. Fujimori commented that LASH and VLSH are both giving their support to self-help centers; LASH plans to provide training to pro bono volunteers and VLSH will provide insurance coverage. When asked about the cost of this forum, Ms. Kim gave an estimate of \$3500-\$5000.

Ms. Wack also stated that the committee worked on obtaining 4 licenses free of charge for the HotDocs program and attended the Equal Justice Conference using their own funds.

## 7. UNFINISHED BUSINESS

- a. **Request by Government Lawyers Section to Become a Division** - awaiting more details from GLS on this.
- b. **Revised Procedures for Section Integration** - no action at this time.
- c. **Requests for HSBA Support for International Programs** (see agenda item 6.c.)

**Action taken:** A motion was made, seconded, and carried without opposition to ratify the Executive Committee's decision to approve the renewal of the friendship agreement between HSBA and the Dai-Ichi Tokyo Bar Association.

- d. **Committee Reports** - Judicial Administration Committee Chair Steven Chow reported that the Committee is working on a survey for Circuit Court judges to complete. The survey resulted from the Talk Story session held this past April and asks questions related to civil court procedures, such as pre-trial motions, hearing motions, etc. See also item #6 above for Committee Reports.
- e. **Review of Judicial Selection Procedures and Policy** - no action at this time.

## 8. NEW BUSINESS

- a. **Proposed Amendment to Board Policy Manual** (see agenda Item 7.a.)

**Action taken:** A motion was made, seconded, and carried without opposition to adopt the Executive Committee's recommendation to amend the Board Policy Manual 1.1.B.3. and 1.1.B.5. to remove HSBA's appointment authority over NHLC.

- b. **2011 Budget Process** (see agenda Item 7.b. and Exhibits C, D, E) - President Jones stated that Finance and Executive Committees met to discuss the proposed 2011 budgets of other entities and made the following observations:
  - 1) **AAP** - AAP is not requesting any increase in assessments and that the Finance and Executive Committee had no objections to AAP's proposed 2011 budget.
  - 2) **DB** - It appears that DB is not requesting an increase in assessments for 2011. However, their projected reserve is six months of operating expenses, unlike most non-profits that retain a three-month reserve balance. This does not included an anticipated 100% increase in the fees received from LFCP.

- 3) **LFCP** - LFCP is requesting that assessments be reinstated for 2011. LFCP is proposing to double their payment to DB for investigative and administrative services. The claims being paid out every year are less than the claims being made.

After discussion, the Board agreed that letters would be sent to the Supreme Court indicating that the HSBA opposes any increase in assessments during this recession, noting that DB has not demonstrated to HSBA the need for such a large reserve and that DB and LFCP have not indicated the justification for a 100% increase in administrative fees. No comment will be made on the AAP budget.

9. **ADJOURNMENT**

The meeting adjourned at 1:06 p.m.

Submitted by:



Lyn Flanigan  
HSBA Executive Director

Approved by:



Ronette M. Kawakami  
HSBA Secretary