

MINUTES
HAWAII STATE BAR ASSOCIATION
BOARD MEETING

1100 Alakea Street, Suite 1000
Honolulu, HI 96813

Thursday, May 26, 2011

1. CALL TO ORDER

President Louise Ing called the meeting to order at 11:10 a.m. with a quorum present. The following persons were present for all or part of the meeting:

Officers Present

Louise Ing
Carol Muranaka
Craig Wagnild
Ronette Kawakami

Others Present

Directors Present

Nadine Ando
Rhonda Griswold
Robert Harris
William Harrison
Geraldine Hasegawa
Carol Kitaoka
Derek Kobayashi
Christine Kubota
Gregory Markham
Gerald Matsunaga
Timothy McNulty
Suzanne Terada (phone)
Calvin Young
Levi Hookano

HSBA Staff

Lyn Flanigan
Iris Ito
Debra White

Board Members Absent

Steven Chow
Vladimir Devens
Robert Godbey

2. **APPROVAL OF MINUTES** – [Minutes](#) of the April 28th board meeting were approved by consensus.
3. **TREASURER’S REPORT** – Executive Director Lyn Flanigan referred the Board to the written financial reports and alerted them to the slightly revised format. See written [financials](#) for more details.
4. **EXECUTIVE DIRECTOR’S REPORT** - Ms. Flanigan reported that: a) table sales are going well for the Fundraiser Dinner and entertainment is shaping up nicely; b) California CJ declined invitation to be bar convention keynote speaker. President Ing has asked Eric Yamamoto to be speaker; c) 75% have sent in their CLE certificates to comply with the MCPE audit; d) HSBA renewed its insurance for general, D&O, and professional liability to retain the same rates with increased coverage. See [agenda](#) for other HSBA activities.
5. **YLD REPORT** - YLD President Levi Ho`okano reported that Law Week was a success. Activities included: wine & beer tasting at Vino sponsored by the SCD; Legal Clinics across the State on Saturday, 5/7; Legal Line volunteers answering calls daily on KHON; Law Day Golf Tournament. YLD is working on a new Veteran’s Assistance Project and will coordinate its efforts with the law school’s Veteran’s Clinic and the federal Veteran’s Court.
6. **UNFINISHED BUSINESS**
 - a. **Review of HSBA Judicial Evaluations for Per Diem Judges** (see agenda item [6.a.](#)) - Secretary Ronette Kawakami referred to Exhibit B, proposed amendments to the Board Policy Manual, and a proposed evaluation form for per diem judges.

Action taken: a motion was made, seconded, and carried without opposition to adopt the Executive Committee’s recommendation to approve the proposed amendments to the Board Policy Manual to allow for HSBA’s evaluation of per diem judges. The exact wording on the proposed evaluation form will be further reviewed and discussed.
 - b. **Formation of a 501(c)(3)** (see agenda item [6.b.](#)) - the Committee is moving forward articles of incorporation and bylaws for the 501(c)(3).
 - c. **Executive Director Search** (see agenda item [6.c.](#)) - June 30th is the deadline for applicants. Inkinen & Associates is assisting the Search Committee with the search process.
 - d. **HSBA Involvement in APEC** (see agenda item [6.d.](#)) - FYI only.

- e. **Revisions to HRPC** (see agenda item [6.e.](#)) - a special board meeting will be scheduled to discuss the proposed amendments to HRPC. It was suggested that HSBA members be encouraged to submit their comments not only to HSBA, but also directly to the Supreme Court. It was also recommended that a template be developed for board members to use to present their assigned rule amendments for consistency and ease of review by board members. President Ing, President-elect Carol Muranaka, and Ms. Flanigan will work on developing a template.

7. **NEW BUSINESS**

- a. **2012 Attorney Renewal Proposals** (see agenda item [7.a.](#))

Action taken: a motion was made, seconded, and carried without opposition to adopt a resolution which states the information required from attorneys on the annual attorney renewal statement. At a future meeting, the board will consider and discuss the possibility of a tiered system of attorney dues and scholarships for members employed by legal service providers.

- b. **AJS Reports on HSBA Involvement in Judicial Selection Process** (see agenda item [7.b.](#)) - the Board agreed to fully discuss this item and decide on a written response at the June board meeting. Director Steve Chow will be asked to draft a response for the Board's review. Vice President Craig Wagnild volunteered to assist.

- c. **Unexcused Absences at HSBA Board Meetings** (see agenda item [7.c.](#))

Action taken: a motion was made, seconded, and carried by a vote of 16 to 1 to adopt the Executive Committee's recommendation to approve the proposed amendments to the Board Policy Manual and the HSBA Bylaws to provide for automatic removal of a board member, unless the Board decides otherwise, for three or more unexcused absences at regularly scheduled board meetings.

8. **OTHER NEWS**

- a. **DLSP Committee Report** - Director Derek Kobayashi reported that several HSBA members attended the Equal Justice Conference in Las Vegas. He said that it was very informative.
- b. **Access to Justice Summit** - President-elect Muranaka announced that the ATJ Summit will be on Friday, June 24, 2011 at the Law School. There will be a plenary session in the morning and workshops in the afternoon.
- c. **Midyear Board Assessment** - at the next meeting, the board will discuss whether to have a midyear assessment of its goals and accomplishments for 2011.

- d. **Article on Future of Associations** - Ms. Flanigan mentioned an interesting article on the future of associations that she will circulate to the Board.
- e. **Inter-Pacific Bar Association Meeting** - President Ing reported that she attended the annual meeting of the Inter-Pacific Bar Association in Tokyo along with 10 other HSBA members, not only from Hawaii, but also from Japan, Singapore, etc. The IPBA is considering having a conference in Hawaii in 2014.
- f. **Leadership Institute** - President Ing reported that the 2011 Leadership Institute had its orientation meeting with an enthusiastic group of "fellows." Robbie Alm presented a session on leadership.

9. **ADJOURNMENT**

The meeting adjourned at 12:21 p.m.

Submitted by:



Lyn Flanigan
HSBA Executive Director

Approved by:



Ronette M. Kawakami
HSBA Secretary