

MINUTES  
HAWAII STATE BAR ASSOCIATION  
BOARD MEETING

1100 Alakea Street, Suite 1000  
Honolulu, HI 96813

Thursday, September 22, 2011

**1. CALL TO ORDER**

President-elect Carol Muranaka called the meeting to order at 11:40 a.m. with a quorum present. The following persons were present for all or part of the meeting:

Officers Present

Louise Ing (phone)  
Carol Muranaka  
Craig Wagnild  
Ronette Kawakami  
Robert Godbey

Others Present

Rai Saint Chu  
James Kawachika

Directors Present

Nadine Ando  
Steven Chow  
Vladimir Devens (phone)  
Rhonda Griswold  
William Harrison  
Geraldine Hasegawa  
Carol Kitaoka  
Derek Kobayashi  
Christine Kubota  
Gregory Markham  
Gerald Matsunaga  
Timothy McNulty  
Suzanne Terada (phone)  
Calvin Young  
Levi Hookano

HSBA Staff

Lyn Flanigan  
Iris Ito  
Debra White

Board Members Absent

Robert Harris

Link to 09/22/2011 HSBA Board agenda:

<https://skydrive.live.com/?cid=bed9b80f6c5efe0a&id=BED9B80F6C5EFE0A%21399>

2. **APPROVAL OF MINUTES** – Minutes of the August 25<sup>th</sup> board meeting were approved by consensus.
3. **TREASURER’S REPORT** – Treasurer Robert Godbey reported that as of August 31, 2011, the HSBA was ahead of budget on dues income and under budget on expenses, however, bar convention expenses have yet to come in. See written financials for more details.
4. **EXECUTIVE DIRECTOR’S REPORT** - Executive Director Lyn Flanigan reported that: a) Insurance for Self-Help Centers and HSBA volunteer programs - still working on getting the insurance; b) Bar Con - close to 500 people have signed up for the annual meeting luncheon; c) on September 26<sup>th</sup>, there will be a visiting group of attorneys from Hiroshima. Please refer to the Executive Director’s written report in the agenda link for other HSBA activities.
5. **YLD REPORT** - YLD President Levi Ho`okano reported on upcoming YLD activities: a) September 22 - YLD Social w/ Shidler College of Business at Ka; b) October 28 - YLD Annual Mtg; c) also in October - Junior Judges program and LegalLine at KHON Action Line.
6. **CONSENT AGENDA**

**Action taken:** By consent, the Board approved the following agenda items:

- a. **Comment on Supreme Court Entity Budgets** (AAP, LFCP, DB) (see agenda item 6.a.) - Approved the draft letters recommended by the Finance and Executive Committees to the Supreme Court commenting on the proposed 2012 budgets of the Attorneys and Judges Assistance Program Board, the Lawyers for Client Protection, and the Disciplinary Board. One concern that had been expressed by the Finance and Executive Committees was the unjustified 100% increase in the administrative fee to be paid by the LFCP to ODC. Another concern was LFCP’s seemingly high percentage of administrative expenses to charitable goals.
- b. **2012 ARS Provisions** (see agenda item 7.a.) - Approved the recommendation of the Executive Committee to change attorney renewal procedures to forgo printing/mailing of future attorney renewal statements and all its inserts in lieu of mailing a letter referring members to online attorney renewal.
- c. **Proposed HSBA Committee for HR/Facilities** (see agenda item 7.c.) - Approved the recommendation of the Executive Committee to re-establish a committee to assist the Executive Director in developing compensation proposals and reviewing facilities and technology proposals. There was a discussion over the purpose of the committee and the reason it had been

disbanded earlier. Board members agreed that the description of the committee should set the parameters of the function of the committee.

- d. **Appointment/Reappointment of MCLE Board Members** (see agenda item 7.c.) - Approved the recommendation of the Executive Committee to reappoint Susan Arnett and David Fitzpatrick and newly appoint Jeffrey Miller for 3-year terms on the MCLE Board beginning October 2, 2011.
- e. **HSBA Mentoring Program** (see agenda item 7.d.) - Adopted the recommendation of the Executive Committee to approve the proposed Mentoring Program and its budget request.

## 7. OTHER UNFINISHED BUSINESS

- a. **2012 HSBA Budget** (see agenda item 6.a.)

**Action taken:** a motion was made, seconded, and carried by a vote of 17 to 1 to adopt the recommendation of the Executive Committee to approve the proposed budget of 2012 HSBA projects. There was a discussion over the amount budgeted for Law Week for the neighbor islands. Neighbor island bars were encouraged to work with the YLD board member representing their area since YLD is the one that develops the budget request for Law Week.

- b. **Revisions to HRPC** (see agenda item 6.c.) - President-elect Muranaka had earlier drafted and distributed a letter to the Supreme Court which summarized the Board's discussion/comments on the proposed amendments to the HRPC. The board discussed how to handle Rule 3.8, Special Responsibilities of a Prosecutor, which was not addressed in the draft letter. Due to differing views on the Board, it was decided that comments of both sides be submitted to the Court including the points which both sides agree upon. It was suggested that the letter include that HSBA is not opposed to subsections d(1), (2), and (3).

President-elect Muranaka had also drafted a separate letter to address proposed amendments to HRPC Rules 6.1 and 6.5. The Board discussed revising this letter to address Rule 17(d) amendments to include that HSBA will not be responsible for the accounting of contributions to the 6.1 Fund.

- c. **AJS Reports on HSBA Involvement in Judicial Selection Process** - Director Steve Chow will work on a draft response and circulate for the Board's review.
- \*d. **Executive Director Search** - Vice President Craig Wagnild, a member of the Search Committee, reported that the Committee will meet again before it makes a recommendation to the Board at the October meeting.

\* Item added to agenda.

10. **ADJOURNMENT**

The meeting adjourned at 1:20 p.m.

Submitted by:

A handwritten signature in black ink, appearing to read "Lyn Flanigan". The signature is written in a cursive style with a large initial "L".

Lyn Flanigan  
HSBA Executive Director

Approved by:

A handwritten signature in black ink, appearing to read "Ronette M. Kawakami". The signature is written in a cursive style with a large initial "R".

Ronette M. Kawakami  
HSBA Secretary