

MINUTES
HAWAII STATE BAR ASSOCIATION
BOARD MEETING

1100 Alakea Street, Suite 1000
Honolulu, HI 96813

Friday, October 28, 2016

A. **CALL TO ORDER**

President Jodi Yi called the meeting to order at 12:07 p.m. with a quorum present. The following persons were present for all or part of the meeting:

Officers Present

Howard Luke
Mark M. Murakami

Directors Present

Cecelia Chang
Steven Chow
Rebecca Copeland
Vladimir Devens
Rhonda Griswold
Geraldine Hasegawa
Kristin Izumi-Nitao
Mei-Fei Kuo
Mark K. Murakami
Alika Piper
Ryan Hew

Board Members Absent

Jodi Yi
Nadine Ando
Russ Awakuni
Carol Kitaoka
Derek Kobayashi
Kai Lawrence
Georgia McMillen
Lisa Munger

HSBA Staff

Patricia Mau-Shimizu
Iris Ito
Christina Bae
Levi Hookano

Others Present

Karin Holma
Zale Okazaki
Shannon Sheldon
Deana Awa
Alan Mitsui
Kimberly Teruya

- B. **REPORT ON 2015 TAX RETURN & AUDIT** (Item taken out of order due to the presence of guests) - Presentations were made by KMH representatives. Alan Matsui gave an overview of the 3 stages of the audit process which produces the Independent Auditor's Report: planning, field work, and conclusion. Kimberly Teruya explained the Audit Letter which noted as a significant issue the HSBA's controlling interest in the HSBF and possible consolidation for financial reporting purposes. Deanna Awa highlighted the IRS Form 990 and that HSBA is in total compliance.
- C. **APPROVAL OF MINUTES** - A motion was made, seconded, and carried without opposition to approve the minutes of the Board meeting of September 22, 2016.
- D. **TREASURER'S REPORT** - None.
- E. **EXECUTIVE DIRECTOR'S REPORT** - Executive Director Patricia Mau-Shimizu reported on the following items:
- Attorney Renewal 2017: The renewal process for 2017 HSBA dues and Supreme Court entity fees has started.
 - Courts in the Community: Over 600 students participated on October 27th at McKinley High School; April 2017 on Maui.
 - 2016 Annual Dinner: Payments are being finalized; some bills in dispute. Over \$92k in total revenue collected. Hawaii State Trial Judges Association will receive 55% of net proceeds.
- F. **YLD PRESIDENT'S REPORT** - YLD President Ryan Hew thanked board members who volunteered for the Junior Judges Program. He noted that there will be a volunteer appreciation social in November and that the YLD will be submitting a resolution for YLD travel reimbursement to attend the ABA House of Delegates' meetings.
- G. **UNFINISHED BUSINESS** - none.
- H. **NEW BUSINESS**
1. **Proposed 2017 HSBA Operating Budget** - Treasurer Mark M. Murakami explained that there was a dramatic decrease in revenue from 2016 to the 2017 projections due to a loss in active membership. There has been no dramatic increase in expenses. He stated that the joint Executive-Finance Committee considered many cost-cutting options and did not recommend making an extra payment on the mortgage in 2017. This will cover the anticipated revenue shortfall. The Board also discussed the credit card fee expense that HSBA is currently absorbing not only for HSBA dues, but also for the Supreme Court entity fees.
- Action taken:** After discussion, a motion was made, seconded, and carried without opposition to adopt the joint Executive-Finance Committee's recommendation to approve the proposed 2017 HSBA operating budget.

2. **Family Law Seminar at Bar Convention** - The Board discussed the controversial presentation by one of the speakers in the Family Law seminar at the Bar Convention. It was noted that there were differing opinions and interpretations on the speaker's presentation; some found it objectionable and some did not. Evaluation forms were sent to all Bar Convention attendees and feedback from the Family Law seminar will be shared with the controversial speaker.

I. **ADJOURNMENT**

The meeting adjourned at 1:23 p.m.

Submitted by:



Patricia Mau-Shimizu
HSBA Executive Director

Approved by:



Howard K.K. Luke
HSBA Vice President